

Associate Attorney Job Description

Small, successful boutique plaintiffs firm that focuses on health insurance bad faith, catastrophic personal injury, class actions, and sexual abuse cases seeks a strong writer to handle firm's law and motion, strategically direct cases, and conduct discovery. Seeking a self-starter, a strategic thinker, an efficient tasker, a problem solver, and a team player. Must be passionate about getting justice for those wronged.

Duties

- Responsible for litigating and managing a diverse caseload from inception through pre-trial, trial, and appeal when necessary.
 - Evaluate potential cases, interview clients and witnesses, and conduct pre-filing investigation and research.
 - Draft law and motion from initial complaints through all pre-trial motions and oppositions to trial and post-verdict pleadings.
- Draft and respond to discovery.
- Take and defend depositions, including percipient witness and expert depositions.
- Make court appearances, primarily in state court.
- Support the firm's marketing efforts including content creation.
- Occasional travel.

Desired Skills and Experience

Required:

- At least four years of litigation experience with substantial law and motion experience.
- Familiarity with California state and federal court procedure and substantive law.

Preferred:

- Experience with bad faith, class actions, and personal injury cases.
- Deposition and some trial experience.
- Bilingual is a plus.

Personal Attributes

- Independent, self-starter, motivated, hardworking, efficient, driven, strong writer and researcher, indefatigable, respectful, calm, flexible, organized, empathetic, patient, clear communicator, professional, energetic advocate, ethical and humble.
- Strong work ethic.
- Develops strong collaborative relationships and aligns well with company culture.

- Enjoys working with a small team and gets along well with others.
- Focused on results – extremely proactive with a strong bias for action.
- “Can do” attitude and commitment to seeing case work to completion.
- Competent solutions-oriented thinker and problem-solver.
- Creative, strategic, and ‘out of the box’ thinker who brings ingenuity and is eager to contribute ideas and add value to cases.
- Highly organized, detail oriented and can effectively multi-task.
- Excellent written, oral, and interpersonal skills.
- Strategic expertise emanating from a superior understanding of the law.
- Insightful approach to evaluating potential cases that fit with the firm.
- Eager to be mentored and to continually learn and grow.

Salary

- Salary commensurate with experience.

Location

- Los Angeles / Flexible /Claremont, CA

To apply, please send resume and cover letter (optional) to stacig@scottglovskylaw.com.